

**BARBRI GLOBAL LIMITED**

**Company No. 13733203**

**(the "Company")**

**Summary of the third meeting of the Board of Directors of the Company held on 6 April 2023 via  
Microsoft Teams**

---

<b>Present:</b>	Stephen Fredette	(In the <b>Chair</b> )
	Mike Sims Dan Wilson Lucie Allen Sarah Hutchinson	Via Video Conferencing
<b>In Attendance:</b>	Elizabeth Janicki	

---

**1. QUORUM**

The chairperson reported that notice of the meeting had been given in accordance with the articles of association of the Company (the "**Articles**"). A quorum being present, the chairperson declared the meeting open.

**2. APPROVAL OF PRIOR MINUTES**

2.1 A draft of the minutes of the board meeting held on 15 November 2022 was produced to the meeting. It was unanimously agreed to approve this draft without amendment and the chair was authorised to sign them as a complete record of the relevant meeting.

**3. DECLARATION OF INTERESTS IN PROPOSED TRANSACTION OR ARRANGEMENT WITH THE COMPANY**

3.1 None of the directors present declared that they were directly or indirectly interested in the business to be transacted at the Meeting.

**3.2 PURPOSE**

3.3 The chair reported that this was an ordinary quarterly meeting of the board to discuss the day-to-day management of the Company.

3.4 The directors noted that they were aware of the need to consider their general duties including those set out in the Companies Act 2006 ("**CA 2006**") and, in particular, their duty to promote the success of the Company for the benefit of its members.

**4. BUSINESS OF THE MEETING**

4.1 The Chair reported that this was an ordinary quarterly meeting of the board to discuss the day-to-day operation of the Company.

4.2 The business of the meeting was to consider, review and receive quarterly updates on the following matters:

- 4.2.1 the Company's activities and performance since the last meeting;
- 4.2.2 the outlook for the Company's business and strategic matters;
- 4.2.3 the Company's financial position including the Company's performance against budget;
- 4.2.4 the risks for and management of the Company; and
- 4.2.5 the specific items listed below were further discussed.

<b>ITEMS</b>
1. Review and discussion of the new student facing policies and procedures
2. Discussions of the 2023 1 <sup>st</sup> Quarter BGL Status Review
3. An update regarding the creation of student advisory board

In relation to each matter, the directors asked several questions to which a discussion ensued. All matters requiring follow up were noted.

#### **5. DOCUMENTS PRODUCED TO THE MEETING**

- 5.1 Annual and Interim Course Review Policy
- 5.2 Anti-Money Laundering /Anti-Terrorist Financing Policy
- 5.3 Environmental Policy
- 5.4 IT Requirements for Students
- 5.5 Modern Slavery Policy
- 5.6 Product Design Development and Approval Policy
- 5.7 Safeguarding and Welfare Policy
- 5.8 Student Engagement (Partnership) Framework
- 5.9 Student Financial Support Policy
- 5.10 Student Identification Policy
- 5.11 Student Support Policy
- 5.12 Student Transfer Policy
- 5.13 Student Voice Policy
- 5.14 Previous Reviewed Policies
- 5.15 Student Handbook

6. **RESOLUTIONS**

After consideration of the matters referred to in section 172(1) of the Companies Act 2006, IT WAS RESOLVED:

	<b>ACTIONS</b>
1. THE APPROVAL OF THE ANNUAL AND INTERIM COURSE REVIEW POLICY,	
2. THE APPROVAL OF THE ANTI-MONEY LAUNDERING /ANTI-TERRORIST FINANCING POLICY,	
3. THE APPROVAL OF THE ENVIRONMENTAL POLICY,	
4. THE APPROVAL OF THE IT REQUIREMENTS FOR STUDENTS,	
5. THE APPROVAL OF THE MODERN SLAVERY POLICY,	
6. THE APPROVAL OF THE PRODUCT DESIGN DEVELOPMENT AND APPROVAL POLICY	
7. THE APPROVAL OF THE SAFEGUARDING AND WELFARE POLICY,	
8. THE APPROVAL OF THE STUDENT ENGAGEMENT (PARTNERSHIP) FRAMEWORK,	
9. THE APPROVAL OF THE STUDENT FINANCIAL SUPPORT POLICY,	
10. THE APPROVAL OF STUDENT IDENTIFICATION POLICY,	
11. THE APPROVAL OF STUDENT SUPPORT POLICY,	
12. THE APPROVAL OF STUDENT TRANSFER POLICY,	
13. THE APPROVAL OF STUDENT VOICE POLICY,	
14. THE APPROVAL OF PREVIOUS REVIEWED POLICIES,	
15. THE APPROVAL OF STUDENT HANDBOOK,	

7. **FILINGS**

The company secretary was then instructed to make the necessary filings at Companies House.

8. **CLOSE**

There being no further business, the meeting closed.

  
CHAIRPERSON